

***CES volunteering project in the « Maison de l'Europe Le Mans-Sarthe »  
1st September 2020- 31th July 2021***

**The Presentation:**

The House of Europe Le Mans – Sarthe aims at promoting an active European citizenship and bringing European citizen together to a better understanding. It is totally independent of political, ideological and religious groups. We are member of the French Federation of European Houses. We are also information point of the French – German Youth Office and Europe Direct Information Center from the European Commission.



**Our main activities:**

- Information: we provide information about the EU and its politics, about the other European countries. We have a resource center composed of books, games, DVD etc. about Europe
- Educative workshops about Europe in schools, leisure centers, twinning committees, local communities. We also organize activities to enable



French primary and secondary school pupils to discover Europe.

- Training courses on various European themes for local communities, associations, and secondary/higher education schools
- Cultural events: organization and leading of various cultural events about Europe such as exhibitions, concerts, debates, conferences, seminars
- Mobility of young people: as sending organization for the CES. We also encourage and prepare people to take part in other European mobility programs in the frame of Erasmus+. We are also the leader of a local consortium that aims at sending more than 150 young pupils in trainings all over Europe in the frame of the Erasmus+ program (VET mobility).

**Voluntary missions:**

The volunteer will be involved in the various activities of the association:

- He/She will attend the Festival of Europe; organize some events that are related to the European Year etc.
- He/she will be in school to promote on Europe where he/she will be able to talk about his/her country and his/her culture. He/she may have to create his/her own educational tools to present his/her country or Europe in a fun and interactive way.
- He/she will participate in facilitating workshops on Europe, citizenship and mobility towards associations, communities, students.
- He/she will deal with the mobility devices including CES at stands or information meetings.



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- He/she may create specific communication tools (videos, exhibitions etc.) to make young people aware of European citizenship. He/she will help us to be active on the social medias (Facebook, Twitter, Instagram, YouTube etc.).
- He/she could establish a link between the HoE and its home country via the organization of exchanges or linking.
- He/she will create educational tools of communication to present the EU and its policies, or one of his country, or mobility etc.
- He/she will organize some European events (European cafés, culinary workshops, exhibitions, forums etc.).

The volunteer will be fully integrated into the team of the HoE and will be considered as a full member of the association. He/she will participate in all the annual highlights of the association.

The activities that will implement the volunteers are really perceived as an added value to traditional activities of the structure as they are carried by a young from another European country. The volunteer will bring a real added value to the schedule.

Depending on their skills and their learning will, the volunteer will be formed by members of our team in leading workshops, games, presentations on Europe. We will train and strengthen their knowledge of the European Union, all mobility programs throughout his volunteering. The volunteer will have the opportunity to participate in training time enjoyed by employees of the association: these include courses offered by the French Federation of Europe Houses or by the French Representation of the European Commission.

We also encourage proposing, developing its own activities and his personal project to make him gain autonomy and responsibility.



The typical schedule:

Monday morning: the team assembly, see what is proposed for the week

Monday after-noon: the organization of the tasks in the week

Tuesday morning: some Team work

Tuesday after-noon: Some animations in schools about Europe

Wednesday morning: a weekly point with the tutor and/or the mentor

Wednesday after-noon: an exposition about the mobility/ some SVE testimony

Thursday morning: the time to work on the personal projects

Thursday after-noon: the time to work on the group projects

Friday morning: Free time to work on the French language on the online platform (More time of practice in the first months to help the volunteer acquire the French language easily)

Friday after-noon: Some animations about Europe in the secondary school



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**Budget:**

Accommodation: the volunteer will leave in a house in the city center of Le Mans. The volunteer will share the house with two other persons (the landlady and a Spanish language assistant). He/she will have his/her own separate bedroom. All facilities are included in the house.

Travel costs: 360€ max. For both ways

Pocket money: 5€/per day

Food money: 210€ per month

Local transport: the volunteer will get a SETRAM card which give access to the bus and tramway network in the city of Le Mans.

Language courses: the volunteer will have a free access to the OLS platform



**Volunteer's profile:**

The volunteer (man or woman, there are no preferences) should be between 18-30 years old.

We have no specific profile in mind and all applications will be considered with the same attention.

We would like that the volunteer has already some good basics in French. A Skype interview will be organized in order to get to know the volunteer better.

In the first time, we will verify particularly the consistency between the activities of our organization and the point of interests of the volunteer. Once we're in contact with the volunteers, we inform them about the types of activities and the giving tasks. But also, we are here to listen to them, to see their motivations and suggestions about their personal projects.

We are just waiting for a person who's interested in the European issues. He/she must feel a European citizen and have some basics about the EU. As we work with many partners, including children and young people we look at social skills and what it takes to be a volunteer!

The volunteer should:

- Be ready to participate in a teamwork.
- Be capable of leading workshops/animations with children
- Be flexible
- Be open-minded
- Be dynamic
- Be responsible
- Be ready to the commitments



To find more information about us:

[www.europe-en-sarthe.eu](http://www.europe-en-sarthe.eu)

**To apply:**

Send us your CV and your motivation letter in English or French as soon as possible. Your motivation letter should explain why you would like to join us and should give information to know you better! You can also add some photos.

You can send your application to [evs@europe-en-sarthe.eu](mailto:evs@europe-en-sarthe.eu). Please write in your email that you are applying for the CES in "Maison de l'Europe".